

# Minutes



## STEERING GROUP MEETING

7.30pm 27<sup>th</sup> May 2010 – BALNAIN HALL, GLENURQUHART

### Attendees:

Anne MacDonald, Mary Brook, Neil MacInnes, Edward Redmond, Shona & Frances Jones & Erik Trelfer.

Apologies: Paul & Kate McKinley, Peter MacDonald, Andrew Castell,

### Agenda topics

#### Minutes of Meeting 29<sup>th</sup> April 2010

Discussion: the minutes of the previous meeting were agreed and signed

#### Current Situation

Anne MacDonald

News from Mike Girvan was that Planning Application has been submitted to HRC

Posters for vote & AGM being prepared by Kate

Set of accounts to be drawn up to end of May for submission at AGM

OSCR have now granted Soirbheas Charitable status

Action items:	Person responsible:	Deadline:
Accounts to be prepared for AGM	Erik Trelfer/Pauline Trelfer	soon

#### Community Engagement

Anne MacDonald

- 1) Strathglass Community Council – Erik attended the meeting and gave a brief over-view of where we are with the project, importance of the vote and took questions.
- 2) Invoice for voting papers printing & despatch came to £1265.54 – invoice passed to Treasurer for payment. Example of the voting slips and covering letter was shown to the group.
- 3) Mail out would take place from 28<sup>th</sup> May using the Edited Electoral Roll. We could only use the full roll if the Council did the mail out but their charges were much higher. It is estimated only 5-10% of folk will have ticked the Electoral Roll opt out box. We will provide any one who opted out with voting papers if they make contact with us first checking their name & address against the edited list.

- 4) Anne queried if the invoice for the Seminar had been paid – almost certainly has but Treasurer will look into and check.
- 5) Membership forms to be printed and made available at the Public Meeting
- 6) Neil to put round some reminder leaflets to Balnain, Edward - Cannich and Anne – Drumnadrochit (as many as time permits). Others to distribute to as many folk as possible (eg bus, church, anyone else with whom contact can be made)

Action items:	Person responsible:	Deadline:
Membership forms	Erik T	urgent
Reminder to vote slip distribution	Anne Edward and Neil	Urgent

Correspondence		
None		
Action items:	Person responsible:	Deadline:
None		

Matters Arising and Any Other Business		
1) All Directors must stand down at the AGM and offer themselves for re-election per M & A 2) Edward Laughton, chair Adrishraig CC will be attending our Public Meeting to observe and gather information for their own project. Anne will meet him 17.00 hrs at Loch Ness Inn on 5 <sup>th</sup> June – anyone else who can make it should join them 3) Community Energy Scotland would be represented at the Public Meeting by Laura Nicolson		
Conclusions: N/A		
Action items:	Person responsible:	Deadline:

**DATE OF NEXT MEETING: THURSDAY 17<sup>TH</sup> June 2010**  
**Public Meeting 5<sup>th</sup> June**                      **AGM 25<sup>th</sup> June**

**Chairman:**

Anne MacDonald

**Clerk to the Board:**

Erik Trelfer

**Date:**